



# PRE & POST-CLASS STUDENT SURVEY INSTRUCTIONS

These surveys are designed to provide insight on how students have grown in both knowledge and practice of the principles learned by collecting information at the beginning and end of the class. Below are the instructions for how to administer these surveys utilizing paper surveys (which we recommend) or online.

## PRE & POST CLASS SURVEY

(PRINTED - RECOMMENDED)

### 1 ADMINISTER SURVEY

Administer the pre-class survey (during class 2) and the post-class survey (during final class) for 5-10 minutes. Each JfL Student Workbook is accompanied with the surveys or you can download them from our website online.

### 2 SCAN & EMAIL

Scan surveys and email to [support@jobsforlife.org](mailto:support@jobsforlife.org). Please make sure to note the name of your site so that we can file your data appropriately.

### 3 FURTHER INFO

If you are without scanning ability, please mail to PO Box 20368 Raleigh NC, 27619.

## PRE & POST CLASS SURVEY

(ONLINE)

### 1 REGISTER STUDENTS

Register your Students to your specific class on the website under “My classes,” click the appropriate class and click “Add a Student.” Then proceed to enter in the required information (Name, age, email, etc).

### 2 ADMINISTER SURVEY

Provide students with the survey link: <http://jobsforlife.org/student-survey> during class 2 and your final class.

### 3 FURTHER INFO

To complete the survey online, students will need to provide 1) the site name they are registered with, 2) the class name and, 3) the email that was entered into the JfL website at the student registration process.